

**STATE ELECTION COMMISSION, HARYANA**  
NIRVACHAN SADAN, PLOT NO. 2, SECTOR-17, PANCHKULA

**NOTIFICATION**

No. SEC/4E-II/2016/4586

Dated: 24<sup>th</sup> June, 2016

In accordance with the provisions contained in Section 163, 164, 165 and 166 of the Haryana Panchayati Raj Act, 1994 read with Rules 8, 9, 9A, 10, 10A, 11 and 12 of the Haryana Panchayati Raj Election Rules, 1994 and powers conferred under Sub-Section (1) of Section 212 of the Haryana Panchayati Raj Act, 1994, the State Election Commission Haryana, hereby directs for updating the photo based voters list of all the wards of Gram Panchayat Chhachhrauli, Block Chhachhrauli, District Yamuna Nagar and Tosham, Block Tosham of district Bhiwani in accordance with the directions given in this notification.

2. For this purpose, the existing voters list of these Gram Panchayats published on 22.07.2015 and 27.07.2015, respectively shall be amended and brought upto date with the help of NIC by taking a photo based data of the relevant part of Assembly Electoral Rolls finally published on 11.01.2016 and amended thereafter with qualifying date as 01.01.2016. The voters list of Gram Panchayats shall be prepared as under:-

Preparation of ward wise draft voters list of Gram Panchayat Chhachhrauli of district Yamuna Nagar and Tosham of district Bhiwani, by adding in the existing lists of voters (published on 22.07.2015 and 27.07.2015, respectively), the names of the voters though included in the Assembly Electoral Rolls finally published on 11.01.2016 and amended thereafter, yet not entered in the existing voters lists of Gram Panchayats with reference to qualifying date as on 01.01.2016 and deleting the names of those persons who have died (Rule-8).	27.06.2016 to 07.07.2016
Preliminary publication of voters list for inviting claims and objections (Rule 9).	08.07.2016
Last date for receipt of claims and objections.	16.07.2016 (up to 03.00 PM)
Last date for disposal of claims and objections by the District Electoral Officers (Panchayat). {Rule 10 (1)}.	20.07.2016 (except 17.07.2016)
Last date for filing an appeal before District Election Officer (P) against the decision of District Electoral Officer. {Rule 10 (2) }	26.07.2016
Last date by which the appeal shall be disposed off by the Appellate Authority { Rule 10 (2) and (3) }	03.08.2016
Final publishing of the addendas to the existing voter lists meaning thereby the addition or deletion of names in the form of supplementaries/addendas appending to the voters list (Rule 10-A).	10.08.2016

3. It is further directed that two copies of the database with photo images alongwith C.D of the electors of the relevant part of Assembly Electoral Rolls finally published on 11.01.2016 be obtained free of cost from the Election Tehsildar / Election Naib Tehsildar concerned.

4. It is further directed that it should be ensured that all the names and images of voters entered in the Assembly Electoral Rolls finally published on 11.01.2016

and amended thereafter, are entered in the ward-wise draft voters list prepared as per sub-para (i) of para 2 above.

5. It is further directed that while preparing the draft voters list, if it is found that the address of any elector is not available (zero address) in the vidhan Sabha List, the District Electoral shall make physical verification in this respect and after verification if it is found fictitious/bogus, his/her name shall be deleted from the voters list.

6. It is further directed that while preparing the wardwise voters list, it should be ensured that the name of same person has not been included in the voters list for more than one ward (electoral division) of the Gram Panchayat. It should also be ensured that the name of same person has not been included in the voters list for any ward (electoral division) more than once.

7. It is further directed that a copy of draft voters list so prepared for publication should be duly signed by the concerned District Electoral Officer and number of copies required for publication be got Photostatted from the signed copy.

8. It is further ordered that draft voters list shall be published as under:-

- i) Three copies of the relevant portion of the voters list shall be made available to the concerned Gram Sachiv i.e. one for affixing on the notice board of Gram Panchayat Office, second for affixing at a conspicuous place of the village to which it pertains and third will remain with him for the inspection by the public free of cost for inviting claims and objections.
- ii) Two copies of the relevant portion of voters list shall be made available to the concerned Tehsildar, i.e. one for affixing on the notice board of the Tehsil Office and second will be kept in his office for inspection by the public free of cost.
- iii) Two copies of the relevant portion of voters list shall be made available to the concerned Block Election Officer (Block Development & Panchayat Officer), i.e. one for affixing on the notice board of Panchayat Samiti office and second will be kept in his office for inspection by the public free of cost.
- iv) One copy of the voters list shall also be made available to the concerned District Election Officer (P) for affixing on the notice board of his office.
- v) One copy of the voters list shall also be made available to the concerned District Electoral Officer which shall be kept in his office for inspection by the public free of cost.

9. A notice with regard to the publication of the voters list as specified above shall be affixed at the office of the concerned Gram Panchayat and on the notice boards of the Tehsil Office and Block Election Office (BDPO) within which the villages falls and notice board of the District Election Officer (Panchayat) concerned and also affixed at one or two conspicuous places within the village to which the list pertains.

10. The concerned District Election Officer (Panchayat) shall give the widest possible publicity to the above programme by munadi in villages, issue of press notes and other handouts and also by inserting paid advertisements in the two local news papers and making publicity through electronic media, so that any person,

who has attained the age of 18 years as on 01.01.2016 and is eligible to be registered as voter, may apply to the Specified Officer concerned for inclusion his name in the voters list. In case of munadi, necessary entry shall be made in the relevant revenue record (Rapat Rojnamcha Vakyati) and record of Gram Panchayat.

11. In order to facilitate the electors and the public to obtain information regarding voters list and to file claims and objections, the Deputy Commissioner-cum-District Election Officer (P) shall set-up suitable number of Voters Registration Information and Collection Centres within the territorial limits of the concerned Gram Panchayats. These centres will also make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration and decision by the concerned District Electoral Officer. The forms shall also be hosted on the website of the District Administration, so that these can be downloaded and used by any person for filing claim and objection. As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form.

12. The concerned District Electoral Officer may, subject to any prescribed restrictions, employ such persons as he thinks fit for the preparation of wardwise voters list of the concerned Gram Panchayats.

13. The voters list, as prepared for draft publication, shall also be hosted on the official website of the concerned district for the information of the public and inviting claims and objections.

14. The concerned District Electoral Officer shall, after holding such summary enquiry into the claims and objections as he thinks fit, record his decision in writing within three days and shall make available on demand a copy of such decision to the objector free of charge forthwith.

15. Any person aggrieved by the orders of District Electoral Officer may within prescribed period file an appeal to the Deputy Commissioner-cum-District Election Officer (P) concerned within a prescribed period. The District Election Officer (P) shall within the specified time decide the appeal. The Decision of the District Election Officer (P) on any appeal shall be final.

16. The District Electoral Officer, as soon as he has disposed of all the claims and objections presented to him, shall forward a list of such claims and objections alongwith his orders thereon to the District Election Officer (P), who shall cause the voters list to be corrected, in accordance with the orders passed by the District Electoral Officer or by him in revision under sub-rule (2) of rule 10, as the case may be. The voters list so amended shall be final and two copies thereof duly signed by the District Electoral Officer and District Election Officer (P) shall be kept in their offices and shall be published in a manner prescribed under rule 9 together with list of additions and corrections prepared in accordance with the said orders.

17. After completion of every stage of the preparation of voters' list process, the concerned District Election Officer (P) shall send information of the statistical data in the format attached as Annexure-"B" to the State Election Commission, Haryana, Panchkula.

18. It is further directed that a copy of voters list of concerned Gram Panchayats on its final publication on 10.08.2016 shall be submitted to the State Election Commission, Haryana. A copy of voter's list duly signed by the District Electoral Officer concerned shall also be kept in the Treasure, lock and key.

19. It is further directed that the final voters list of the concerned Gram Panchayats be hosted with search facility on the website of the District Administration and State Election Commission, Haryana.

Dated, Panchkula,  
The 24<sup>th</sup> June, 2016

RAJEEV SHARMA  
State Election Commissioner, Haryana

Endst.No.SEC/4E-II/2016/4587-4595

Dated: 24.06.2016

A copy is forwarded to the following for information and immediately compliance of above orders: -

1. Addl. Chief Secretary to Government of Haryana, Development and Panchayat Department, Chandigarh.
2. Director General, Development and Panchayat Department, Haryana, Chandigarh.
3. Chief Electoral Officer, Haryana with the request to issue necessary directions to the field officers of your department to make available two copies of the relevant part of Assembly Electoral Rolls finally to the concerned Deputy Commissioner-cum-District Election Officer (Panchayat) at the earliest possible, if not provided.
4. Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Govt. Gazette.

**By mail**

5. Deputy Commissioner-cum-District Election Officer (Panchayat), Yamuna Nagar and Bhiwani. They are requested to endorse a copy of this notification to the concerned District Electoral Officers (Panchayat).
6. State Information Officer, NIC-Computer Centre, Chandigarh. He is requested to issue necessary directions to the concerned District Informatic Officers to provide necessary software and extend every possible help to the Deputy Commissioner-cum-District Election Officer (P) of the district for updating the voters list and setting up the Voter Registration Information and Collection centers.
7. District Development and Panchayat Officer, Yamuna Nagar and Bhiwani.

Sd/-  
(Parmal Singh)  
Asstt. State Election Commissioner, Haryana

**Annexure-“B”**

**Information regarding claim and objection**

Name and Ward No.			Claims received	Objections received	Claims accepted and rejected by the District Electoral Officer		Objections accepted and rejected by the District Electoral officer	
Gram Panchayat	Panchayat Samiti	Zila Parishad			Accepted	Rejected	Accepted	Rejected
1			2	3	4		5	

**Signature of Officer**